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ST JOHN  
UNIVERSITY

# York St John University Visiting Scholar Policy

York St John welcomes applications from both UK and international academic staff and postgraduate researchers looking to spend a maximum of one year as a Visiting Scholar. We are keen to support collaborations between York St John University (YSJU) and researchers from external institutions.

In the first instance applicants are asked to make initial contact with a YSJU academic prior to submitting the application, providing a clear academic reason for the visit to YSJU on a topic of mutual interest with the academic or within the remit of the YSJU Research Centres, Units or Groups (listed [here](#)).

Please email the application to [ResearchOffice@yorksj.ac.uk](mailto:ResearchOffice@yorksj.ac.uk). The application should include:

- a) A maximum of two A4 pages detailing the research plan/proposal and the overall purpose for the stay; how the research links to a YSJU academic and/or sits within one of our Research Centres, Units or Groups; the planned duration for the stay and your preparations for accommodation/funding as this cannot be provided by the University.
- b) A CV – this should be no more than two sides of A4 detailing information about education, employment history, academic responsibilities, and your current position as well as your most recent work/publications/research outputs.
- c) A Head of Department/School/Supervisor recommendation letter from your current institution.
- d) A letter of support from a member of academic staff at York St John

Visiting Scholars will benefit from the following services at York St John:

- On campus use of the library services (please note the process differs for UK based vs international researchers).
- Access to any in-person or live online YSJU Research CPD/sessions as well as research seminars, lectures, and conferences during the stay.
- Interactions with staff and students at YSJU.
- A certificate of your stay

We are unable to provide a YSJ email address to use.

We are unable to provide Visiting Scholars with an office space, this will be provided at the University's discretion, you will, however, have walk in access to the Library and communal spaces.

If you require a visa to come to the UK, as an academic or postgraduate researcher, you can find more information on the webpage here: <https://www.yorks.ac.uk/international/visa-and-immigration/>. The University is unable to provide support for visas.

You will be required to make sure you have the correct paperwork/documentation for your entire stay in the UK and it will be your responsibility to make the necessary arrangements.

If you plan to stay for a full year, please remember that the University has discretionary closure days between Christmas and New Year and the University buildings will be closed during this time. Please also bear in mind that many members of academic staff take research leave during the summertime (from June to September).

The Research Office is unable to provide accommodation for your stay, however it may be possible to find accommodation through the YSJ Accommodation team. Further information can be found here: <https://www.yorks.ac.uk/study/accommodation/>

There is currently no fee for Visiting Scholars to York St John University.